

DETAILED STATEMENT OF CURRENT YEAR'S OBLIGATIONS, DISBURSEMENTS AND UNPAID OBLIGATIONS
As of the Year Ending December 31, 2013

Annex B

Department : DEPARTMENT OF LABOR AND EMPLOYMENT
 Agency/Operating Unit :
 Region/Province/City : REGION 10, CAGAYAN DE ORO CITY
 Fund : 101

Program and Activity/Project (PIA/P) and Account Title	Account Code	Current Year Obligations					Total	Disbursements					Balance (Unpaid Obligations)	Breakdown of Unpaid Obligations	
		1st Quarter ending March 31	2nd Quarter ending June 30	3rd Quarter ending Sept. 30	4th Quarter ending Dec. 31	Total		1st Quarter ending March 31	2nd Quarter ending June 30	3rd Quarter ending Sept. 30	4th Quarter ending Dec. 31	Total		Accounts Payable	Obligations Not Yet Due and Demandable
1	2	3	4	5	6	7	8	9	10	11	12	13 = (7-12) = (14+15)	14	15	
I. CURRENT YEAR BUDGET/APPROPRIATIONS															
A. AGENCY SPECIFIC BUDGET															
PIA/P (please specify)															
Personnel Services															
Salaries and Wages		8,402,604.00	10,153,291.18	8,726,863.11	12,797,956.11	40,808,714.40	8,402,608.99	10,153,291.18	8,740,867.62	12,488,886.97	39,785,654.76	295,059.64	500.00	294,559.64	
Salaries and Wages - Regular	701	6,799,194.09	7,055,394.00	7,178,629.86	6,827,839.99	27,861,056.94	6,799,194.09	7,055,394.00	7,197,189.05	6,808,779.80	27,861,056.94	500.00	500.00	-	
Other Compensation															
Personal Economic Relief Allowance (PERA)	711	439,995.01	462,000.00	448,454.54	332,545.46	440,000.00	462,000.00	467,636.36	313,358.65	1,682,995.01	-	-	-		
Representation Allowance (RA)	713	180,000.00	180,000.00	180,000.00	116,000.00	656,000.00	180,000.00	180,000.00	180,000.00	116,000.00	656,000.00	-	-	-	
Transportation Allowance (TA)	714	180,000.00	180,000.00	180,000.00	116,000.00	656,000.00	180,000.00	180,000.00	180,000.00	116,000.00	656,000.00	-	-	-	
Clothing/Uniform Allowance	715	365,000.00	-	15,000.00	-	380,000.00	365,000.00	-	15,000.00	-	380,000.00	-	-	-	
Productivity Incentive Allowance	717	150,000.00	-	-	-	150,000.00	150,000.00	-	-	-	150,000.00	-	-	-	
Overseas Allowance	718	-	-	-	752,440.36	752,440.36	-	-	-	-	752,440.36	-	-	752,440.36	
Cash Gift	724	-	192,500.00	-	-	192,500.00	-	192,500.00	-	-	192,500.00	-	-	192,500.00	
Year end Bonus	725	-	1,175,899.00	-	1,212,980.30	2,388,879.30	-	1,175,899.00	-	1,212,980.30	2,388,879.30	-	-	-	
Personnel Benefit Contributions															
Pag-ibig Contributions	732	22,000.00	23,100.00	22,800.00	17,200.00	85,100.00	22,000.00	23,100.00	23,400.00	16,600.00	85,100.00	-	-	-	
Philhealth Contributions	733	74,700.00	78,487.50	77,787.50	59,700.00	290,675.00	82,000.00	78,487.50	82,850.00	290,675.00	-	-	-	-	
CCO Contributions	734	21,800.00	23,100.00	22,700.00	17,300.00	85,000.00	21,800.00	23,100.00	23,300.00	24,000.00	85,000.00	-	-	-	
Other Personal Benefits	749	169,814.90	782,810.68	601,492.21	3,147,450.00	4,701,567.79	169,814.90	782,810.68	601,492.21	3,147,450.00	4,701,567.79	-	-	-	
Maintenance & Other Operating Expenses		7,014,113.78	22,763,173.19	15,875,664.18	14,121,644.23	59,774,995.38	7,014,113.78	22,763,173.19	14,121,644.23	15,875,664.18	59,774,995.38	-	-	3,890,265.39	
Traveling Expenses															
Travel Expenses-Local	751	-	668,939.85	1,030,012.29	768,403.00	2,467,355.14	-	668,939.85	1,030,012.29	768,403.00	2,467,355.14	-	-	448,577.13	
Training and Scholarship Expenses															
Travel Expenses	753	300,126.00	496,827.84	531,210.21	748,710.25	1,976,874.30	300,126.00	496,827.84	531,210.21	748,710.25	1,976,874.30	-	-	596,100.30	
Supplies and Materials Expenses															
Office Supplies Expenses	755	75,286.75	235,118.10	285,159.80	98,256.25	693,820.90	75,286.75	235,118.10	285,159.80	98,256.25	693,820.90	-	-	2,000.00	
Accountable Forms Expenses	756	-	100.00	-	-	100.00	-	100.00	-	-	100.00	-	-	-	
Gasoline, Oil and Lubricants Expenses	761	125,934.07	209,816.10	138,631.32	212,630.23	777,111.72	125,934.07	209,816.10	138,631.32	212,630.23	777,111.72	-	-	115,417.87	
Other Supplies Expenses	765	2,952.10	22,611.48	-	19,336.00	37,909.58	2,952.10	22,611.48	-	19,336.00	37,909.58	-	-	-	
Utility Expenses															
Electricity Expenses	766	22,703.15	26,596.41	20,694.69	24,330.49	94,324.74	22,703.15	26,596.41	20,694.69	24,330.49	94,324.74	-	-	3,563.40	
Communication Expenses															
Postage and Deliveries	771	-	333,026.12	311,986.64	247,965.41	1,262,112.45	-	333,026.12	311,986.64	247,965.41	1,262,112.45	-	-	23,062.90	
Telephone Expenses-Landline	772	-	1,997.87	74,993.46	54,113.26	131,104.59	-	1,997.87	74,993.46	54,113.26	131,104.59	-	-	4,148.51	
Telephone Expenses-Mobile	773	48,182.04	72,599.65	55,982.43	49,449.75	226,213.87	48,182.04	72,599.65	55,982.43	49,449.75	226,213.87	-	-	6,991.16	
Internal Expenses	774	35,494.46	36,869.29	37,833.96	34,175.99	144,173.55	35,494.46	36,869.29	37,833.96	34,175.99	144,173.55	-	-	-	
Cable, Satellite, Teletext and Radio Expenses	775	9,280.67	9,607.73	11,686.14	7,037.67	37,612.21	9,280.67	9,607.73	11,686.14	7,037.67	37,612.21	-	-	-	
Membership Dues and Contributions to Org.	778	-	4,500.00	6,696.25	4,937.06	16,133.31	-	4,500.00	6,696.25	4,937.06	16,133.31	-	-	-	
Advertising Expenses-Promo	780	-	4,500.00	6,696.25	4,937.06	16,133.31	-	4,500.00	6,696.25	4,937.06	16,133.31	-	-	-	
Printing and Binding Expenses	781	280,757.00	332,196.25	30,121.75	129,953.50	872,028.50	280,757.00	332,196.25	30,121.75	129,953.50	872,028.50	-	-	3,565.62	
Rent Expenses	782	628,322.08	649,917.80	1,025,585.70	867,223.80	3,171,049.38	628,322.08	649,917.80	1,025,585.70	867,223.80	3,171,049.38	-	-	-	
Representation Expenses	783	220,859.55	163,021.00	132,666.53	269,253.37	785,800.45	220,859.55	163,021.00	132,666.53	269,253.37	785,800.45	-	-	21,765.00	
Transportation and Delivery Expenses	784	27,391.83	8,721.00	1,829.00	2,190.00	40,131.83	27,391.83	8,721.00	1,829.00	2,190.00	40,131.83	-	-	-	
Subscription Expenses	785	3,933.00	4,309.00	4,766.00	898.00	13,906.00	3,933.00	4,309.00	4,766.00	898.00	13,906.00	-	-	-	
Professional Services															
Auditing Services	792	-	4,200.00	6,030.00	29,732.00	39,962.00	-	4,200.00	6,030.00	29,732.00	39,962.00	-	-	-	
Consultancy Services	793	-	-	235,000.00	1,053,754.09	1,288,754.09	-	-	235,000.00	1,053,754.09	1,288,754.09	-	-	308,048.00	
Security Services	797	26,602.50	31,923.00	28,362.61	120,740.75	207,628.86	26,602.50	31,923.00	28,362.61	120,740.75	207,628.86	-	-	70,688.31	
Other Professional Services	799	176,194.07	224,508.30	327,534.32	239,577.37	967,814.06	176,194.07	224,508.30	327,534.32	239,577.37	967,814.06	-	-	-	
RM - Leasehold Improvements - Buildings	819	-	7,804.75	406,721.96	1,969,135.60	2,383,662.31	-	7,804.75	406,721.96	1,969,135.60	2,383,662.31	-	-	1,068,396.25	
RM - Office Equipment, Furnitures and Fixtures	821	-	8,119.00	7,250.00	600.00	15,969.00	-	8,119.00	7,250.00	600.00	15,969.00	-	-	-	
RM - Furniture and Fixtures	822	12,000.00	21,892.00	15,625.00	59,000.00	108,517.00	12,000.00	21,892.00	15,625.00	59,000.00	108,517.00	-	-	-	
RM - IT Equipment and Software	823	-	-	1,800.00	-	1,800.00	-	-	1,800.00	-	1,800.00	-	-	-	
RM - Motor Vehicles	841	21,150.53	79,457.23	26,944.79	77,065.58	204,638.13	21,150.53	79,457.23	26,944.79	77,065.58	204,638.13	-	-	42,555.58	
Subsidy to Regional Offices/Staff Bureaus (NRCC)	872	480,000.00	2,610,000.00	-	9,650.00	2,999,650.00	480,000.00	2,610,000.00	-	9,650.00	2,999,650.00	-	-	9,650.00	
Subsidy to NGOs/POs	876	-	82,065.00	-	91,935.00	174,000.00	-	82,065.00	-	91,935.00	174,000.00	-	-	82,430.00	
Subsidies-Others	879	4,193,615.00	16,399,858.40	10,852,484.39	7,012,115.48	38,457,973.27	4,193,615.00	16,399,858.40	10,852,484.39	7,012,115.48	38,457,973.27	-	-	1,070,008.36	
Confidential, Intelligence, Extraordinary and Miscellaneous Expenses															
Extraordinary Expenses	883	22,000.00	14,446.75	21,151.00	18,402.25	76,000.00	22,000.00	14,446.75	21,151.00	18,402.25	76,000.00	-	-	-	
Miscellaneous Expenses	884	20,800.00	6,553.25	1,774.00	4,872.75	34,000.00	20,800.00	6,553.25	1,774.00	4,872.75	34,000.00	-	-	-	
Taxes, Insurance Premiums and Other Fees															
Taxes, Duties and Licenses	891	46,314.24	3,429.06	-	-	49,743.30	46,314.24	3,429.06	-	-	49,743.30	-	-	-	
Fidelity Bond Premiums	892	11,625.00	7,412.50	7,710.77	5,684.80	32,433.07	11,625.00	7,412.50	7,710.77	5,684.80	32,433.07	-	-	-	
Insurance Expenses	893	59,213.64	-	92,344.45	-	151,558.09	59,213.64	-	92,344.45	-	151,558.09	-	-	-	
Other Maintenance and Operating Expenses	969	30,450.00	15,968.00	74,711.20	16,141.75	137,270.95	30,450.00	15,968.00	74,711.20	16,141.75	137,270.95	-	-	-	
Capital Outlays		8,166,200.00	12,980.00	7,615.00	1,784,809.00	9,971,604.00	8,166,200.00	12,980.00	7,615.00	1,784,809.00	9,971,604.00	-	-	-	
Office Equipment	221	500,803.00	-	-	-	500,803.00	500,803.00	-	-	-	500,803.00	-	-	-	
Furniture and Fixtures	222	468,050.00	12,980.00	-	661,869.00	1,142,900.00	468,050.00	12,980.00	-	661,869.00	1,142,900.00	-	-	-	
IT Equipment and Software, etc.	223	-	-	7,615.00	1,122,940.00	1,130,555.00	-	-	7,615.00	1,122,940.00	1,130,555				

DETAILED STATEMENT OF CURRENT YEAR'S OBLIGATIONS, DISBURSEMENTS AND UNPAID OBLIGATIONS

As of the Year Ending December 31, 2013

Department : DEPARTMENT OF LABOR AND EMPLOYMENT
 Agency/Operating Unit :
 Region/Province/City : REGION 10, CAGAYAN DE ORO CITY
 Fund : 101

Program/Activity/Project (PIA/P) and Account Title	Account Code	Current Year Obligations					Disbursements					Balance (Unpaid Obligations)	Breakdown of Unpaid Obligations	
		1st Quarter ending March 31	2nd Quarter ending June 30	3rd Quarter ending Sept. 30	4th Quarter ending Dec. 31	Total	1st Quarter ending March 31	2nd Quarter ending June 30	3rd Quarter ending Sept. 30	4th Quarter ending Dec. 31	Total		Accounts Payable	Obligations Not Yet Due and Demandable
1	2	3	4	5	6	7	8	9	10	11	12	13 = (7-12) = (14+15)	14	15
Instructions:														

1. The Detailed Summary of Obligations, Disbursements and Unpaid Obligations shall be:

a.) Prepared by all agencies' central offices/regional offices/operating units in reporting the details of the obligations and corresponding disbursements/payments made for the current year.

For highly decentralized departments (such as DepEd, DPWH, DA etc.) the lower operating units (provincial/division/district/field offices) shall submit a copy of their reports to the Regional Office (RO) for consolidation. Subsequently, the RO shall prepare a consolidated report (RO and OUs under its coverage) and submit the same to the Central Office (CO). In turn, the CO shall prepare an overall consolidated report (CO, RO, and all OUs).

b.) Presented by fund (Fund 101, 151, etc.) by PIA/P, by allotment class (PS, MOOE, CO) and by object of expenditures consistent with the Revised Chart of Accounts.

c.) Certified correct by the Budget Officer (data on obligations) Chief Accountant (data on disbursements). This shall be approved by Head of Agency/Authorized Representative.

d.) Submitted to the Government Accountancy Sector, Commission on Audit (copy furnished the Audit Team Leader) and the Department of Budget and Management (DBM).

In submitting their reports to DBM, agencies and OUs under the coverage of DBM Central Office shall submit their reports directly to the Budget and Management Bureau (BMB) concerned. In the case however of DepEd, DOH, DPWH, TESDA, SUCs and CHED, their ROs and lowest OUs shall submit their reports directly to the DBM RO concerned. The CO of these departments/agencies shall also submit a consolidated department/agency report to the BMB concerned.

e.) Due for submission to COA and DBM within 30 days after the end of the quarter.

2. Columns 1 to 13 shall reflect the following information:

Column 1 - account title of the object of expenditures by allotment class and by source of fund.

Column 2 - account code of the object of expenditures.

Columns 3,4,5 and 6 - total amount of obligations for the quarter, including adjustments/cancellation of obligations.

Column 7 - total of the obligations for the year.

Columns 8,9,10 and 11 - total disbursements/payments made for current year obligations for each quarter, including adjustments/cancellation of payments.

Column 12 - total disbursements for the calendar year pertaining to current year obligations

Column 13 - unpaid obligations (obligations less disbursements) as of end of the reporting period. The balance is categorized into Accounts Payable and Not Yet Due and Demandable Obligations. The balance as of end of the 4th Quarter (December 31) shall be forwarded or reflected as Balance, Beginning of the Year in the Summary of Prior Year's Obligations, Disbursements and Unpaid Prior Year Obligations of the immediately succeeding year (format per Annex C).