

FY 2014 MONTHLY DISBURSEMENT PROGRAM

(In Thousand Pesos)

BED No. 3

Department : Department of Labor and Employment
Agency : Office of the Secretary
Operating Unit : Regional Office No. 10
Organization Code (UACS) : 16-001-03-00010

PARTICULARS	UACS CODE	TOTAL PROGRAM	TAX REM. ADVISE (TRA)	PROGRAM, NET OF TRA	FULL YEAR REQUIREMENT																
					QUARTER 1				QUARTER 2				QUARTER 3				QUARTER 4				FULL YEAR
					JAN	FEB	MAR	TOTAL	APR	MAY	JUNE	TOTAL	JULY	AUG	SEPT	TOTAL	OCT	NOV	DEC	TOTAL	TOTAL
1	2	3	4	5	6	7	8	9=6+7+8	10	11	12	3=10+11+12	14	15	16	7=14+15+16	18	19	20	=18+19+20	22
PERSONAL SERVICES																					
Salaries of Permanent Positions		28,099	2,248	25,851	2,154	2,154	2,154	6,463	2,154	2,154	2,154	6,463	2,154	2,154	2,154	6,463	2,154	2,154	2,154	6,463	25,851
Personnel Economic Relief Allowance		1,584		1,584	132	132	132	396	132	132	132	396	132	132	132	396	132	132	132	396	1,584
Representation Allowance		612		612	51	51	51	153	51	51	51	153	51	51	51	153	51	51	51	153	612
Transportation Allowance		612		612	51	51	51	153	51	51	51	153	51	51	51	153	51	51	51	153	612
Clothing Allowance		330		330					330			330				330				330	330
Productivity Incentive Benefits		132		132			132	132													132
Overseas Allowances		0		0																	0
Bonus		2,009		2,009						1,005		1,005							1,005	1,005	2,009
Cash Gift		330		330						165		165							165	165	330
Step Increments for Length of Service		60		60	5	5	5	15	5	5	5	15	5	5	5	15	5	5	5	15	60
Retirement and Life Insurance Premiums		2,892		2,892	241	241	241	723	241	241	241	723	241	241	241	723	241	241	241	723	2,892
Pag-I.B.I.G Premiums		80		80	7	7	7	20	7	7	7	20	7	7	7	20	7	7	7	20	80
Phil-Health Contributions		220		220	18	18	18	55	18	18	18	55	18	18	18	55	18	18	18	55	220
Employees Compensation and Insurance Premiums		80		80	7	7	7	20	7	7	7	20	7	7	7	20	7	7	7	20	80
TOTAL, PERSONAL SERVICES		37,040	2,248	34,792	2,666	2,666	2,798	8,130	2,996	3,835	2,666	9,497	2,666	2,666	2,666	7,998	2,666	3,835	2,666	9,167	34,792
MAINTENANCE AND OTHER OPERATING EXPENSES (MOOE)																					
Traveling Expenses -		8,010		8,010	548	548	548	1,644	846	846	846	2,538	804	804	804	2,412	472	472	472	1,416	8,010
TEV																					
Traveling		8,010	-	8,010	548	548	548	1,644	846	846	846	2,538	804	804	804	2,412	472	472	472	1,416	8,010
Traveling Expenses - Foreign																					
Training and Seminar Expenses		5,162	-	5,162	430	430	430	1,289	538	538	538	1,613	466	466	466	1,399	287	287	287	861	5,162
Scholarship Grants/Expenses																					
Office Supplies Expenses		3,435	172	3,263	266	266	266	797	344	344	344	1,032	300	300	300	901	178	178	178	534	3,263
Accountable Forms Expenses		25	1	24	2	2	2	5	2	2	2	7	3	3	3	8	1	1	1	4	24
Food Supplies Expenses		60	3	57	4	4	4	13	5	5	5	14	5	5	5	14	5	5	5	15	57
Drugs and Medicines Expenses		24	1	23	2	2	2	5	2	2	2	6	2	2	2	6	2	2	2	7	23
Fuel, Oil and Lubricants Expenses		172	9	163	12	12	12	36	14	14	14	41	16	16	16	47	13	13	13	40	163
Other Supplies and Materials Expenses		64	3	61	5	5	5	14	5	5	5	15	6	6	6	17	5	5	5	14	61
Water Expenses		120	6	114	10	10	10	29	10	10	10	29	10	10	10	29	10	10	10	29	114
Electricity Expenses		600	30	570	48	48	48	143	48	48	48	143	48	48	48	143	48	48	48	143	570
Postage and Courier Services		38	2	36	2	2	2	6	3	3	3	9	4	4	4	12	3	3	3	9	36
Mobile		86	4	82	7	7	7	20	7	7	7	21	7	7	7	22	6	6	6	19	82
Landline		1,479	74	1,405	117	117	117	351	117	117	117	352	117	117	117	352	117	117	117	351	1,405
Internet Subscription Expenses		239	12	227	19	19	19	56	19	19	19	58	19	19	19	58	18	18	18	55	227
Cable Satellite, Telegraph and Radio Expenses		40	2	38	3	3	3	10	3	3	3	10	3	3	3	10	3	3	3	8	38
Extraordinary and Miscellaneous Expenses		110	-	110	9	9	9	28	9	9	9	28	9	9	9	28	9	9	9	28	110
Auditing Services																					
Consultancy Services																					
Other Professional Services		2,165	0	2,165	180	180	180	541	181	181	181	542	181	181	181	542	180	180	180	540	2,165
Janitorial Services		134	0	134	11	11	11	33	11	11	11	34	11	11	11	34	11	11	11	33	134
Security Services		178	0	178	15	15	15	44	15	15	15	45	15	15	15	45	15	15	15	44	178
Repairs and Maintenance - Investment Property																					
Communication Networks																					
Buildings		72	4	68	6	6	6	17	6	6	6	17	6	6	6	17	6	6	6	17	68
Other Structures		9	0	9	1	1	1	2	1	1	1	2	1	1	1	2	1	1	1	3	9
Office Equipment		147	7	140	11	11	11	33	11	11	11	34	12	12	12	36	12	12	12	36	140
Information and Communication Technology Equipment		1	0	1	0	0	0	0	1	0	0	1	0	0	0	0	0	0	0	0	1
Communication Equipment																					

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PARTICULARS	UACS CODE	TOTAL PROGRAM	TAX REM. ADVISE (TRA)	PROGRAM, NET OF TRA	FULL YEAR REQUIREMENT																		
					QUARTER 1				QUARTER 2				QUARTER 3				QUARTER 4				FULL YEAR		
					JAN	FEB	MAR	TOTAL	APR	MAY	JUNE	TOTAL	JULY	AUG	SEPT	TOTAL	OCT	NOV	DEC	TOTAL	TOTAL		
1	2	3	4	5	6	7	8	9=6+7+8	10	11	12	13=10+11+12	14	15	16	17=14+15+16	18	19	20	21=18+19+20	22		
Printing Equipment																							
Other Machinery and Equipment																							
Motor Vehicles		41		2	39	3	3	3	10	3	3	3	10	3	3	3	10	3	3	3	9	39	
Repair and Maintenance - Furniture and Fixtures		66		3	63	5	5	5	15	5	5	5	16	5	5	5	16	5	5	5	15	63	
Other Property, Plant and Equipment		11		1	10	1	1	1	2	1	1	1	2	1	1	1	2	2	2	2	5	10	
Subsidies - Others		143,892			143,892	6,358	11,751	13,108	31,217	18,497	22,684	17,177	58,358	15,820	15,818	14,461	46,098	6,862	1,357	0	8,219	143,892	
Taxes, Duties and Licences		39		0	39	0	0	0	0	0	0	0	0	13	13	13	39	0	0	0	0	39	
Fidelity Bond Premiums		1		0	1	0	0	0	0	0	0	0	0	0	1	0	1	0	0	0	0	1	
Insurance Expenses		40		0	40	2	2	2	5	2	2	2	5	7	7	7	20	3	3	3	10	40	
Advertising Expenses		27		1	26	2	2	2	7	2	2	2	7	3	3	3	8	2	2	2	5	26	
Printing and Publication Expenses		733		37	696	54	54	54	163	58	58	58	175	61	61	61	184	58	58	58	173	696	
Representation Expenses		3,147		0	3,147	261	261	261	782	262	262	262	787	262	262	262	787	264	264	264	791	3,147	
Transportation and Delivery Expenses		67		0	67	5	5	5	15	6	6	6	17	6	6	6	18	6	6	6	17	67	
Rents - Building and Structures																							
Rents - Motor Vehicles																							
Rents - Equipment		2,451		123	2,328	194	194	194	582	194	194	194	582	194	194	194	582	194	194	193	581	2,328	
Membership Dues and Contributions to Organizations																							
Subscription Expenses		20		1	19	2	2	2	5	2	2	2	5	2	2	2	5	2	2	2	5	19	
TOTAL, MOOE		172,905		498	172,407	8,591	13,985	15,342	37,918	21,229	25,415	19,908	66,553	18,420	18,419	17,061	53,901	8,801	3,296	1,938	14,035	172,407	
CAPITAL OUTLAY (CO)																							
Office Equipment					-				-				-				-					-	
Motor Vehicles					-				-				-				-					-	
Furnitures, Fixtures and Office Equipment					-				-				-				-					-	
Information Technology (IT) Equipment Outlay					-				-				-				-					-	
TOTAL, CO		-		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
TOTAL MOOE and Capital Outlay		172,905		498	172,407	8,591	13,985	15,342	37,918	21,229	25,415	19,908	66,553	18,420	18,419	17,061	53,901	8,801	3,296	1,938	14,035	172,407	

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