

QUARTERLY PHYSICAL REPORT OF OPERATIONS

As of 2nd Quarter/June 2013

DEPARTMENT: DEPT. OF LABOR & EMPLOYMENT

AGENCY : DOLE 10

FUND:

MFO / PROGRAMS / ACTIVITIES PERFORMANCE INDICATORS (1)	UNIT OF WORK MEASUREMENT (2)	ANNUAL TARGET	OUTPUT	% OF ACCOM P.	REMARK/S
		(3)	(4)	(5)	
MFO 1 Employment Facilitation and Manpower Development					
1. Employment Facilitation	Provided bridging employment to 10,700 beneficiaries' end of December 2013.	10,700	Provided bridging employment to <i>11,289</i> beneficiaries	105%	Based on pledges of LGUs
1.1 SPES					
1.2. Job Fairs in coordination with PESO	Registered applicants	32,327	Registered 18,627 applicants	57.6%	.
- National (Labor Day, Kalayaan, DOLE Anniversary)	15% HOTS (Hired on the Spot) based on 4,849 number of qualified/matched applicants. (80% of total reg. applicants)	4,849	Hired on the Spot 4,622 of 15,833 qualified applicants	29%	
- Regional	Posted at the RO website and Phil- JobNet website the Calendar of activities of Job fairs (include date, venue, employers, vacancies) at the end of every quarter 2013		6 Job Fairs Schedule	100%	

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<p>2. Labor Market Information</p> <p>2.1 Enhanced Phil-Jobnet System (with SRS and DOLE Data Warehouse Sub-System) in coordination with PESO</p>	<p>Accredited and Registered establishments and issued certification/sticker at the end of 2013</p> <p>Issued stickers to 20% of existing PhilJobNet users</p> <p>Registered a minimum of establishments with Vacancy Postings at the end of 2013</p> <p>Posted/Solicited Job Vacancies at the end of 2013</p> <p>Implemented SRS in 10 LGUs</p> <p>If not covered in LGU SRS, registered and posted at the PJN website at least 50% of March and October graduates of tertiary education and training centers by May and November, 2013, respectively</p>	<p>195</p> <p>20%</p> <p>130</p> <p>63,000</p> <p>10</p>	<p>95 establishments</p> <p>45 est. with Vacancy Postings</p> <p>1,361 Job Vacancies</p> <p>10</p> <p>Registered 57, 295 applicants in SRS</p>	<p>48.2%</p> <p>34.6%</p> <p>4%</p> <p>100%</p>	

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<p>3. Capacity Building of Employment Service Providers</p> <p>3.1 Capacity Building for PESO</p>	<p>Conducted advocacy activities in LGUs with active PESO towards institutionalization at the end of 2013</p> <p>Institutionalization of PESOs at the end of 2013</p> <p>Trained PESO managers on the following at the end of 2013:</p> <ul style="list-style-type: none"> - SRS implementation for PESOs - Basic Employment Services - Basic Management Course PESOs - Nominate Outstanding PESO 	<p>38 LGUs</p> <p>9 PESO</p> <p>10 PESOs</p> <p>16</p> <p>13 actives</p> <p>6 PESOs</p>	<p>93 LGUs with active PESO</p> <p>1 PESO</p> <p>10 PESOs</p>	<p>11.1%</p> <p>100%</p>	

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<p>3.2 Career and Employment Coaching/ Guidance Advocacy</p> <p>- Labor Education for Graduating Students (LEGS)</p> <p>4. Efficiency Service Delivery 4.1 Permits and Licenses:</p> <p>MFO 2: Employment Relations, Standards Enforcement and Protection</p> <p>1. Labor Law Compliance 1.1 Self-Assessment</p>	<p>Maintained existing CGN end of 2013</p> <p>Conducted at least advocacy activities with a minimum of 100 participants per session using DOLE and TESDA's career guides end of 2013</p> <p>Oriented 50% of 3,500 graduating students in private schools (Computer Engineering and related courses, Construction-related, Hotel & Restaurant, Health & Wellness, Tourism, Banking & Finance)</p> <p>Oriented 50% of (1,310) graduating students in State Universities and Colleges (Agri-business and Fisheries)</p> <p>Processed 100% of applications for permits, licenses, certificates, clearances (AEP, PRPA, Contractor/Subcontractor, Working Child Permit, Job Fair)</p> <p>Achieved 100% retrieval rate of 68 SA forms from targeted unionized establishments with certified CBAs</p> <p>Spot-checked 100% of SA covered establishment</p>	<p>6</p> <p>130 advocacy activities</p> <p>1,750</p> <p>655</p> <p>49</p> <p>100%</p> <p>100%</p>	<p>6</p> <p>109 (84%) advocacy activities</p> <p>4,660</p> <p>858</p> <p>96</p> <p>46</p> <p>66%</p>	<p>100%</p> <p>84%</p> <p>133%</p> <p>65%</p> <p>100%</p> <p>67.6%</p>	

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1.2 Routine Inspection	Inspected establishments Achieved 70% compliance rate	1,500 70%	570 o 76%	38%	
1.3 Complaint Inspection	Acted upon 100% of ___ complaints within the prescribed process cycle time Achieved 80% settlement rate of non-complying establishments thru SENA	100% 80%	Acted upon 100% of 67 complaints Achieved 76% settlement rate		
1.4 Training and Advisory Visits	Conducted TAV orientations using LHP or CLES Modules Achieved 90% of compliance rate	21 90%	11	52%	
1.5 Incentivizing Labor Laws Compliance Program	Enrolled companies per level to work on voluntary compliance Validated 4 of identified companies per level (Level I,II,III) to work on voluntary compliance Validated 0 number of establishments qualified for Tripartite Seal of Excellence.	4 companies			
1.6 KAPATIRAN WISE -TAV	Implemented the program in companies identified as Big Brothers	9 companies	4 companies	44.4%	

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1.7 Safety and Health Program Construction Safety	Achieved 100% compliance with Labor standards of Small Brother enterprises end of the year	100%	80%		
	Conduct LHP	40	36	90%	
	Trained Safety Officers at the end of the year	56	106	100%	
	Conducted advocacies on OSH, DO 13, DO 18-A	8	3	37.5%	
	Acted upon <u>100%</u> of submitted CSHP within five-day process cycle time	100%	100%	100%	
2. Dispute Resolution	Acted upon 100% of 56 applications for safety practitioner accreditation within prescribed cycle time	100%	106 100%		
	21. SpeED				
2.1.1 Single Entry Approach (SEnA)	Settled at least 73% of the total requests handled within the prescribed period	73%	85.3%		Handled= 178 cases Settled= 157
	Achieved <u>73%</u> settlement rate of cases through SENA by end of December 2013.	73%	85.3%		

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2.1.2. Labor Standards and Arbitration cases	Disposed 100% of handled med-arbitration cases under project SpeED for 2013	100%	0%		No case
	Disposed 80% of Labor Standards cases filed within 3 months from reference period.	80%	76%		Cases= 284 Disposed= 204
MFO 3: Employment Enhancement, Empowerment and Welfare					
1. Family Welfare Program	Increase by 20% the no. of establishments reached thru DOLE initiated FWP related services/activities		10.5%		133 to 147
	Increased program dimensions being implemented at the company level among existing Family Welfare Committees	2 program dimensions	2 program dimensions	100%	
	Created/reactivated FWCs	3 FWCs	3 FWCs	100%	
2. Capacity Building for Livelihood					
2.1. DOLE Integrated Livelihood Program (DILP)	Created 4,601 self-employment (direct beneficiaries) giving priority to 93 poorest municipalities	4,601	1,223	26%	
	Established 6 livelihood projects under Youth Entrepreneurship Support (YES)	6	3 YES	50%	

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3. Implementation of the Social Amelioration Program in the Sugar Industry.	<p>20% Lien or Cash Bonus Fund Collection Monitored 100% of cash bonus fund collection</p> <p>Monitored 100% of current Crop Year cash bonus as distributed within the one-month prescribed period.</p> <p>100% Socio-economic Program Related Fund (SEPRF) Collection Remitted 100% of SEPRF Collection to BWSC within one month from the date of collection</p> <p>Maternity and Death Benefit Processed 100% of filed claims within 10-days</p> <p>Paid 100% of approved claims within 5-days</p>	100%	100%		

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<p>5. Involvement/Mobilization among Interagency Committees/ Mechanisms</p>	<p>Monitored and submitted report to concerned offices within the set deadline on the following:</p> <p>Activities for Implementation of Child Labor Prevention and Elimination Program</p> <p>Activities in the Implementation of Anti-Illegal Recruitment and Anti-trafficking Program</p> <p>Strike Prevention</p> <p>Regional Coordinating Committee (RCC) meetings</p> <p>Established/reactivated Regional Interagency Coordinating and Monitoring Committee</p>	<p>7 activities</p> <p>7 activities</p>	<p>30 activities in the Implementation of Anti-Illegal Recruitment and Anti-trafficking Program</p> <p>Conduct Monthly Regional Coordinating Committee (RCC) meetings</p> <p>Established/reactivated Regional Interagency Coordinating and Monitoring Committee</p>		

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<p>MFO : Institutional Support / Genl. Support & Support</p> <p>1. Support for Policy Development</p> <p>2. Integrity Development Program</p> <p>3. Strategic Performance Management System</p>	<p>Submitted to BLES the Job Displacement Monitoring System (JDMS) reports 15 days after reference month</p> <p>Achieved at least 85% overall performance assessment rating end of December 2013.</p> <p>Utilized 100% of allocated funds for surveys by end of December 2013 and submitted to BLES all required survey reports per schedule</p> <p>Monitored the status of cases filed against officials and employees of the RO and submitted report to HRDS not later than the 5th day of the month after the reference quarter</p> <p>Monitored 100% the preparation and implementation of Individual Performance Commitments and evaluation of the employees' performance based on the guidelines</p>		<p>Submitted monthly report</p> <p>N/A</p> <p>N/A</p> <p>Submitted report quarterly</p>		

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4. Communication Program	<ul style="list-style-type: none"> • Disseminated/ published at least 10 press releases on a monthly basis • 12 Appeared/ guested in TV/radio program at least once a month • Conducted 12 press briefings at least once a month <p>Submitted a monthly report to LCO on at least 2 program-related good news not later than the EO of the month</p>		<p>Disseminated/ published at least 11 press releases</p> <p>Appeared/ guested 6 in TV/radio program once a month</p> <p>Conducted 6 press briefings once a month</p> <p>Submitted a monthly report to LCO at least 2 program-related good news.</p>		
5. Statistical Performance Reporting System (SPRS)	Submitted monthly report on the physical accomplishments (thru Online SPRS) not later than the end of the month		Submitted monthly report on the physical accomplishments (thru Online SPRS)		

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6. Financial Management	<ul style="list-style-type: none"> • Funds Utilization <ul style="list-style-type: none"> i. Utilized 100% of the allotted funds for priority programs/projects/activities (P/P/A) and commitments of the Department under the PLEP (2011-2016) ii. Submitted monthly Statement of Allotment, Obligations and Allotment (SAOB) report. • Funds Accountability <ul style="list-style-type: none"> i. Liquidated/settled cash advances within the corresponding rate per selected account and within the prescribed period for the following accounts: <ul style="list-style-type: none"> - Account 148 (<i>Cash Advances to Officials and Employees</i>) by 85% for prior and current years - Account 104 (<i>Petty Cash Fund</i>) by 100% - Account 139 (<i>Due from NGOs/POs</i>) by 85% for prior and current years 		<p>Submitted monthly Statement of Allotment, Obligations and Allotment</p> <p>15% settlement 0% current 35% prior years</p>		

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<p>7. HRD Interventions</p>	<p>- Account 138 (Due from LGUs) by 85% for prior and current years</p> <p>ii. Submitted monthly report on the status of accounts.</p> <p>Replied/acted upon 100% of COA recommendations and submitted quarterly status of actions taken on COA annual audit reports.</p> <ul style="list-style-type: none"> • Trained the regional staff in the following areas: <ul style="list-style-type: none"> a. Technical Writing b. Speakers Bureau c. Enhancement Workshop for Focal Persons d. Moral Renewal Seminar Levels 3 and 4 • Filled up 100% of vacant positions <p>Submitted report on their conduct of training and events based on the synchronized calendar for 2013 to the HRDS on the 5th day of July and December 2013</p>		<p>Submit monthly report</p> <p>Scheduled on January and October</p> <p>Filled up 97.4% of vacant positions</p> <p>Submitted report on their conduct of training and on the 5th day of the month.</p>		

