

QUARTERLY PHYSICAL REPORT OF OPERATIONS

As of 4th Quarter/December 2013

DEPARTMENT: DEPT. OF LABOR & EMPLOYMENT

AGENCY : DOLE 10

FUND:

MFO / PROGRAMS / ACTIVITIES PERFORMANCE INDICATORS (1)	UNIT OF WORK MEASUREMENT (2)	ANNUAL TARGET	OUTPUT	% OF ACCOM P.	REMARK/S
		(3)	(4)	(5)	
MFO 1 Employment Facilitation and Manpower Development					
1. Employment Facilitation	Provided bridging employment to 10,700 beneficiaries' end of December 2013.	10,700	Provided bridging employment to 11,209 beneficiaries	104%	Based on pledges of LGUs
1.1 SPES					
1.2. Job Fairs in coordination with PESO	Registered applicants	Variable	Registered 23,182 applicants		
- National (Labor Day, Kalayaan, DOLE Anniversary)	15% HOTS (Hired on the Spot) based on 4,849 number of qualified/matched applicants. (80% of total reg. applicants)	4,849	Hired on the Spot 5,173 of 18,545 qualified applicants	29%	
- Regional	Posted at the RO website and Phil- JobNet website the Calendar of activities of Job fairs (include date, venue, employers, vacancies) at the end of every quarter 2013	21	22 Job Fairs Schedule	105%	

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2. Labor Market Information					
2.1 Enhanced Phil-Jobnet System (with SRS and DOLE Data Warehouse Sub-System) in coordination with PESO	Accredited and Registered establishments and issued certification/sticker at the end of 2013	579	579 establishments	100%	
	Issued stickers to 20% of existing PhilJobNet users	20%	N/A		
	Registered a minimum of establishments with Vacancy Postings at the end of 2013	50	203 est. with Vacancy Postings	148%	
	Posted/Solicited Job Vacancies at the end of 2013	30,257	37,281	123%	
	Implemented SRS in 10 LGUs	19	19	100%	
	If not covered in LGU SRS, registered and posted at the PJN website at least 50% of March and October graduates of tertiary education and training centers by May and November, 2013, respectively		60,872 applicants in SRS	100%	

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3. Capacity Building of Employment Service Providers 3.1 Capacity Building for PESO	Conducted advocacy activities in LGUs with active PESO towards institutionalization at the end of 2013	38 LGUs	45 LGUs with active PESO	118%	
	Institutionalization of PESOs at the end of 2013	9 PESO	11 PESO	122%	
	Trained PESO managers on the following at the end of 2013:	19 PESOs	19 PESOs	100%	
	- SRS implementation for PESOs				
	- Basic Employment Services	16	23 PESOs	143%	
- Basic Management Course PESOs	13 actives	25 PESOs			
- Nominate Outstanding PESO	6 PESOs	5 PESOs	83%	5 nominees in the regional level but only three (3) qualified in the national level.	

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3.2 Career and Employment Coaching/ Guidance Advocacy	Maintained existing CGN end of 2013	6	6	100%	
	Conducted at least advocacy activities with a minimum of 100 participants per session using DOLE and TESDA's career guides end of 2013	150 advocacy activities	174 advocacy activities	116%	
- Labor Education for Graduating Students (LEGS)	Oriented 50% of 3,500 graduating students in private schools (Computer Engineering and related courses, Construction-related, Hotel & Restaurant, Health & Wellness, Tourism, Banking & Finance)	1,750	5,593	319%	
4. Efficiency Service Delivery					
4.1 Permits and Licenses:	Oriented 50% of (1,310) graduating students in State Universities and Colleges (Agri-business and Fisheries)	655	858	131%	
MFO 2: Employment Relations, Standards Enforcement and Protection					
1. Labor Law Compliance					
1.1 Self-Assessment	Processed 100% of applications for permits, licenses, certificates, clearances (AEP, PRPA, Contractor/Subcontractor, Working Child Permit, Job Fair)	159	159	100%	
	Achieved 100% retrieval rate of 53 SA forms from targeted unionized establishments with certified CBAs	100%	65	122%	
	Spot-checked 100% of SA covered establishment	100%	65	100%	

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1.2 Routine Inspection	Inspected establishments Achieved 70% compliance rate	1,500 70%	1,579 84%	105%	
1.3 Complaint Inspection	Acted upon 100% of ___ complaints within the prescribed process cycle time	100%	Acted upon 100% of 91 complaints	100%	
	Achieved 80% settlement rate of non-complying establishments thru SENA	80%	Achieved 87% settlement rate	108%	
1.4 Training and Advisory Visits	Conducted TAV orientations using LHP or CLES Modules	21	23	110%	
	Achieved 90% of compliance rate	90%	96%	106%	
1.5 Incentivizing Labor Laws Compliance Program	Enrolled companies per level to work on voluntary compliance	8 companies	12 companies	150%	
	Validated 4 of identified companies per level (Level I,II,III) to work on voluntary compliance				
	Validated 0 number of establishments qualified for Tripartite Seal of Excellence.				
1.6 KAPATIRAN WISE -TAV	Implemented the program in companies identified as Big Brothers	9 companies	9 company	11%	

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1.7 Safety and Health Program Construction Safety	Achieved 100% compliance with Labor standards of Small Brother enterprises end of the year	100%	100%		
	Conduct LHP	40	48	120%	
	Trained Safety Officers at the end of the year	56	106	189%	
	Conducted advocacies on OSH, DO 13, DO 18-A	8	10	125%	
	Acted upon <u>100%</u> of submitted CSHP within five-day process cycle time	100%	100%	100%	
2. Dispute Resolution	Acted upon 100% of 56 applications for safety practitioner accreditation within prescribed cycle time	100%	106 100%		
	21. SpeED				
2.1.1 Single Entry Approach (SEnA)	Settled at least 73% of the total requests handled within the prescribed period	73%	89%		Handled= 890 cases Settled= 795
	Achieved <u>73%</u> settlement rate of cases through SENA by end of December 2013.	73%	86%		

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<p>2.1.2. Labor Standards and Arbitration cases</p> <p>MFO 3: Employment Enhancement, Empowerment and Welfare</p> <p>1. Family Welfare Program</p> <p>2. Capacity Building for Livelihood</p> <p>2.1. DOLE Integrated Livelihood Program (DILP)</p>	<p>Disposed 100% of handled med-arbitration cases under project SpeED for 2013</p>	100%	100%		
	<p>Disposed 80% of Labor Standards cases filed within 3 months from reference period.</p>	80%	83%		Cases= 960 Disposed= 798
	<p>Increase by 20% the no. of establishments reached thru DOLE initiated FWP related services/activities</p>		21%	101%	133 to 147
	<p>Increased program dimensions being implemented at the company level among existing Family Welfare Committees</p>	2 program dimensions	2 program dimensions	100%	
	<p>Created/reactivated FWCs</p>	3 FWCs	3 FWCs	100%	
	<p>Created 4,601 self-employment (direct beneficiaries) giving priority to 93 poorest municipalities</p>	3,976	4,386	110%	
	<p>Established 6 livelihood projects under Youth Entrepreneurship Support (YES)</p>	6	6 YES	100%	

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3. Implementation of the Social Amelioration Program in the Sugar Industry.	<p>20% Lien or Cash Bonus Fund Collection Monitored 100% of cash bonus fund collection</p> <p>Monitored 100% of current Crop Year cash bonus as distributed within the one-month prescribed period.</p> <p>100% Socio-economic Program Related Fund (SEPRF) Collection Remitted 100% of SEPRF Collection to BWSC within one month from the date of collection</p> <p>Maternity and Death Benefit Processed 100% of filed claims within 10-days</p> <p>Paid 100% of approved claims within 5-days</p>	100%	100%	100%	

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5. Involvement/Mobilization among Interagency Committees/ Mechanisms	<p>Monitored and submitted report to concerned offices within the set deadline on the following:</p> <p>Activities for Implementation of Child Labor Prevention and Elimination Program</p> <p>Activities in the Implementation of Anti-Illegal Recruitment and Anti-trafficking Program</p> <p>Strike Prevention</p> <p>Regional Coordinating Committee (RCC) meetings</p> <p>Established/reactivated Regional Interagency Coordinating and Monitoring Committee</p>	<p>7 activities</p> <p>7 activities</p>	<p>7 activities</p> <p>30 activities in the Implementation of Anti-Illegal Recruitment and Anti-trafficking Program</p> <p>Conduct Monthly Regional Coordinating Committee (RCC) meetings</p> <p>Established/reactivated Regional Interagency Coordinating and Monitoring Committee</p>	<p>100%</p> <p>428%</p> <p>100%</p> <p>100%</p>	

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4. Communication Program	<ul style="list-style-type: none"> • Disseminated/ published at least 10 press releases on a monthly basis • 12 Appeared/ guested in TV/radio program at least once a month • Conducted 12 press briefings at least once a month <p>Submitted a monthly report to LCO on at least 2 program-related good news not later than the EO of the month</p>		<p>Disseminated/ published at least 96 press releases</p> <p>Appeared/ guested 12 in TV/radio program once a month</p> <p>Conducted 12 press briefings once a month</p> <p>Submitted a monthly report to LCO at least 2 program-related good news.</p>	<p>100%</p> <p>80%</p> <p>100%</p> <p>100%</p> <p>100%</p>	
5. Statistical Performance Reporting System (SPRS)	Submitted monthly report on the physical accomplishments (thru Online SPRS) not later than the end of the month		Submitted monthly report on the physical accomplishments (thru Online SPRS)	100%	

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6. Financial Management	<ul style="list-style-type: none"> • Funds Utilization <ul style="list-style-type: none"> i. Utilized 100% of the allotted funds for priority programs/projects/activities (P/P/A) and commitments of the Department under the PLEP (2011-2016) ii. Submitted monthly Statement of Allotment, Obligations and Allotment (SAOB) report. • Funds Accountability <ul style="list-style-type: none"> i. Liquidated/settled cash advances within the corresponding rate per selected account and within the prescribed period for the following accounts: <ul style="list-style-type: none"> - Account 148 (<i>Cash Advances to Officials and Employees</i>) by 85% for prior and current years - Account 104 (<i>Petty Cash Fund</i>) by 100% - Account 139 (<i>Due from NGOs/POs</i>) by 85% for prior and current years 		<p>Utilized 100% of the allotted funds for priority programs/project s/activities (P/P/A)</p> <p>Submitted monthly Statement of Allotment, Obligations and Allotment</p>	<p>100%</p> <p>100%</p>	

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<p>7. HRD Interventions</p>	<ul style="list-style-type: none"> - Account 138 (Due from LGUs) by 85% for prior and current years 				
	<ul style="list-style-type: none"> ii. Submitted monthly report on the status of accounts. <p>Replied/acted upon 100% of COA recommendations and submitted quarterly status of actions taken on COA annual audit reports.</p>		Submit monthly report	100%	
	<ul style="list-style-type: none"> • Trained the regional staff in the following areas: <ul style="list-style-type: none"> a. Technical Writing b. Speakers Bureau c. Enhancement Workshop for Focal Persons d. Moral Renewal Seminar Levels 3 and 4 • Filled up 100% of vacant positions <p>Submitted report on their conduct of training and events based on the synchronized calendar for 2013 to the HRDS on the 5th day of July and December 2013</p>		4 seminars including QMS	100%	No available speaker for Moral Recovery
		Filled up 97.4% of vacant positions	100%	2 on process (Manila) 1 on process	
		Submitted report on their conduct of training and on the 5th day of the month.			

