



Republic of the Philippines  
**DEPARTMENT OF LABOR AND EMPLOYMENT**  
 Regional Office No. X  
 Monte Carlo Bldg., RER Subdivision, Phase 1,  
 National Highway, Kauswagan, Cagayan de Oro City

**STATUS/PROGRESS REPORT ON QMS**

For the 1<sup>st</sup> Semester, 2018



Office/Agency: DOLE, Regional Office No. X Date Accomplished: 11 July 2018

**I. STATUS**

Major Activities	Objective
1. Training on Risk-Based Thinking	<ul style="list-style-type: none"> <li>Conducted last 4-5 January 2018</li> <li>Attended by the QMT, program managers and focal persons, and DCOs</li> </ul>
2. Training on Effective Document Control and Process Management	<ul style="list-style-type: none"> <li>Conducted last 17-19 January 2018</li> <li>Attended by the QMT, program managers and focal persons, and DCOs</li> </ul>
3. Training on IQA	<ul style="list-style-type: none"> <li>Conducted last 22-25 January 2018</li> <li>Attended by the QMT and the IQAs</li> </ul>
4. Training on Root Cause Analysis	<ul style="list-style-type: none"> <li>Conducted last 26 January 2018</li> <li>All plantilla personnel</li> </ul>
5. Conduct of IQA, nationwide	<ul style="list-style-type: none"> <li>28-31 May 2018 – 4-8 June 2018</li> </ul>
6. Preparation of manuals and documents	<ul style="list-style-type: none"> <li>Conducted on 10-11 May 2018</li> </ul>
7. Management Review	<ul style="list-style-type: none"> <li>Conducted on 18 June 2018</li> </ul>
8. Consultant's Pre-Assessment	<ul style="list-style-type: none"> <li>25-29 June 2018</li> </ul>

**II. ALLOTTED BUDGET FOR THE PROJECT**

PARTICULAR	AMOUNT (PhP)
Certifying Body for three years	300,000.00
Consultant's Pre-assessment	45,000.00
Airfare and Board and Lodging of External Auditors	71,200.00
Travelling Expenses and Board and Lodging of Consultants	31,200.00
Exit Interview every after Audit Conducted in the Regional Office	112,000.00
<b>Total</b>	<b>559,400.00</b>

**III. NEXT STEPS/TARGET TIMELINES**

Activities	Target Date of Completion	Remarks
1. Awarding of Certifying Body	2 <sup>nd</sup> week of July 2018	Current status: now awaiting 3 <sup>rd</sup> bidder's quotation
2. Conduct of Stage 1 Audit	August 2018	

Prepared by:

**LUCILA S. PULVERA**  
 Chief Administrative Officer

Noted by:

**ESTRELLA U. PAHALLA**  
 OIC-Assistant Regional Director