



Republic of the Philippines
DEPARTMENT OF LABOR AND EMPLOYMENT
 Regional Office No. _____
 Provincial/Field Office _____

WORKING CHILD PERMIT APPLICATION FORM

**Passport
Size
Photo**
 3.5 cm. x 4.5 cm.

PERSONAL DATA OF THE CHILD

Name of Child: _____
(Last Name) (First Name) (Middle Name)

Home Address: _____ Contact Details: _____

Date of Birth: _____ Place of Birth: _____ Age: _____

Sex: Male Female Education: Grade level (specify if applicable) _____

NAME OF PARENTS/GUARDIAN

Father: _____ Occupation: _____

Mother: _____ Occupation: _____

Guardian: _____ Occupation: _____

A. FOR PUBLIC ENTERTAINMENT OR INFORMATION
Terms and Conditions

Title of Project/Activity: _____ Talent Fee _____

Description of role of the child: _____

Date/s	Location (Specify details)	Call Time	No. of Hours of Work

Note: Please use extra sheet if necessary

The following are provided to the child:

- | | |
|---|--|
| <input type="checkbox"/> comfortable workplace and adequate quarters
<input type="checkbox"/> break or rest periods in comfortable day beds or couches
<input type="checkbox"/> clean and separate dressing rooms and toilet facilities for boys and girls
<input type="checkbox"/> adequate meals and snacks and sanitary eating facility | <input type="checkbox"/> all the necessary assistance to ensure adequate and immediate medical and dental attendance and treatment to an injured or sick child in case of emergency
<input type="checkbox"/> others, please specify _____ |
|---|--|

Data on Employer

Producer Advertiser Ad Agency Talent Caster Talent Agent Talent Manager Others, specify _____

Name of Establishment/Company: _____ Tel. No.: _____

Address: _____ Fax: _____ E-mail: _____

Business Permit No./Mayor's Permit No.: _____ Date Issued: _____ Valid Until: _____

B. FOR FAMILY UNDERTAKING

The child works under the sole responsibility of parent guardian family member other than parent, specify _____

Nature of business/undertaking: _____ Location: _____

Specify the child's activity or work: _____

I hereby certify that the information contained herein are true and correct to the best of my knowledge.

Printed Name and Signature of Employer _____ Designation	Printed Name and Signature of Authorized Network Representative, if for Television _____	Printed Name and Signature of Parent/Guardian _____
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ACTION OF DOLE REGIONAL/PROVINCIAL/FIELD OFFICE

DOCUMENTS SUBMITTED

FIRST APPLICATION	SUCCEEDING APPLICATIONS
<input type="checkbox"/> Notarized and duly accomplished WCP Application Form <input type="checkbox"/> Proof of schooling (any of the following) <input type="checkbox"/> Certificate of Enrollment <input type="checkbox"/> Current School ID <input type="checkbox"/> Certified True Copy of Current Report Card <input type="checkbox"/> If the child is not enrolled, Notarized Affidavit that the child shall be enrolled in the next school year <input type="checkbox"/> Authenticated copy of the child's Birth Certificate or Certificate of Late Registration of Birth issued by the Philippine Statistics Authority or city/municipal registrar <input type="checkbox"/> Medical Certificate issued by a licensed physician showing the physician's full name, signature and license number (valid within 1 month from date of issuance) <input type="checkbox"/> Two (2) passport size photographs of the child <input type="checkbox"/> Any valid government issued ID of parent/guardian <input type="checkbox"/> When the employer is the parent, guardian, or a family member other than the parent of the child <input type="checkbox"/> For legal guardian – Authenticated proof of legal guardianship <input type="checkbox"/> For family member – Proof of relationship to the child <input type="checkbox"/> When the employer is in public entertainment or information <input type="checkbox"/> Certified true copy of the employer's business permit or Mayor's Permit <input type="checkbox"/> Notarized Employment Contract between the employer and the child's parents or guardian <input type="checkbox"/> Application fee (P100.00)	<input type="checkbox"/> Notarized and duly accomplished WCP Application Form <input type="checkbox"/> Previously issued WCP Card <input type="checkbox"/> Proof of schooling (any of the following) <input type="checkbox"/> Certificate of Enrollment <input type="checkbox"/> Current School ID <input type="checkbox"/> Certified True Copy of Current Report Card <input type="checkbox"/> Medical Certificate issued by a licensed physician, showing the physician's full name, signature and license number (valid within 1 month from date of issuance) <input type="checkbox"/> Two (2) passport size photographs of the child <input type="checkbox"/> Any valid government issued ID of parent/guardian <input type="checkbox"/> Trust Fund or Savings Account Certificate issued by a bank under the child's name <input type="checkbox"/> When the employer is the parent, guardian, or a family member other than the parent of the child <input type="checkbox"/> For legal guardian – Authenticated proof of legal guardianship <input type="checkbox"/> For family member – Proof of relationship to the child <input type="checkbox"/> When the employer is in public entertainment or information <input type="checkbox"/> Certified true copy of the employer's business permit or Mayor's Permit <input type="checkbox"/> Notarized Employment Contract between the employer and the child's parents or guardian <input type="checkbox"/> Application fee (P100.00)

Date Received: _____